



Boston Pizza Uxbridge

## **JOB DESCRIPTION EXPEDITER**

### **REPORTS TO: SERVICE SUPERVISOR & RESTAURANT MANAGEMENT**

#### **SUMMARY OF WORK PERFORMED**

The Expediter is responsible for sending out food orders in a prompt, efficient manner and above all ensuring everything is high quality and meets BP standards. He/she will ensure the organization, traffic flow, and cleanliness of the Expediter area.

#### **DUTIES AND RESPONSIBILITIES**

- The Expediter is responsible for ensuring that all GUESTS receive food orders to the high standards as outlined in the Boston Pizza station specific binders and recipe procedures.
- From time to time the Expediter may be required to assist in the training and development of new employees.
- Co-operation, communication and teamwork are essential for a successful Expediter.
- The Expediter may or may not be responsible for the handling of cash within the restaurant.
- The Expediter will perform other such tasks that may be assigned from time to time.

#### **OTHER DUTIES**

- **The cleanliness of the entire restaurant, exterior and parking areas are a top priority of the General Management Team and all employees are expected to ensure the cleanliness of these areas.**